



## Job Posting: Arabic Curriculum Coordinator

Pioneers Baccalaureate School is seeking a full-time Arabic Curriculum Coordinator at the elementary level. The coordinator oversees teacher performance and professional development, curriculum organization and planning, and student academic development in Arabic-language subjects (religion, social studies, and Arabic language).

The ideal candidate will be passionate about the Arabic language and literature. He/she will have familiarity or experience with standard-based and skill-based learning ideologies, such as Common Core State Standards (CCSS), International Baccalaureate (IB) program, or Cambridge/IGCSE system. The Curriculum Coordinator will be responsible for incorporating standard-based teaching and assessment into classroom instruction, training teachers, and documenting progress.

The employee should be a self-starter who is comfortable making decisions and leading a team. This employee will assist the Lower School Assistant Principal with decision-making and policy implementation in areas of instruction, assessment, staff development, technology, and personnel.

**Please see instructions for application below. Applications without a CV/resume AND cover letter (in Arabic) will not be considered. Please write "Arabic Curriculum Coordinator" in the subject line.**

Qualifications:

1. Exceptional Arabic language skills are required. Working capacity in English is an asset, but is not required.
1. Minimum BA/BS in education or similar field, with graduate-level work preferred or equivalent work experience
2. 1-3 years working as an educator or manager within an educational setting
3. Excellent communication skills
4. Ability to manage teams of people

The ideal candidate will have:

1. An energetic, dynamic personality and positive attitude, with a desire to create, inspire, and contribute to the school community
2. Passion and interest in the Arabic language and literature
3. Ability to collaborate effectively with administrators and teachers to create and develop curriculum
4. Experience in planning lessons and units and assessing student learning, as well as an understanding how each year's curriculum builds on the previous
5. The ability to commit time outside of official school hours to organize or oversee clubs, activities, and/or events

**TO APPLY: Please send a CV/resume and cover letter (in Arabic) to [employment@pioneers.edu.ps](mailto:employment@pioneers.edu.ps). In the cover letter, please include why you are interested in the position, and why you think you would be a good fit for this role. Please write "Arabic Curriculum Coordinator" in the subject line.**

Pioneers is a non-profit, private school located in Nablus, Palestine. With a staff of over 90 teachers and administrators, and over 650 students in grades 1-12, Pioneers teaches a rigorous bilingual curriculum. Pioneers is a bicultural community grounded in critical thinking, inquiry, and creativity.

To learn more about Pioneers, visit our website: [www.pioneers.ps](http://www.pioneers.ps)